



Co-operative Society (Vic) Ltd.  
G0001791N  
ABN 77380 803219

**A Special General Meeting of the Down To Earth (Victoria) Co-operative Society Limited will be held at 7.30 PM on Thursday 27th December, 2018**

**Location: CERES Learning Centre, 7 Lee Street, Brunswick East, VIC**

Order of Business

1. Opening of meeting
2. Minutes of last meeting
3. Presentation of reports (if any)
4. General business on notice
5. "“Motion that an additional appropriation of up to \$78,000 is made available to Organising Committee for financial year ending 30 June 2019.” **Proposed** Mark Rasmussen **Supported by** Aaron Shipperlee & Emma Bennett
6. "“Motion that an additional appropriation of up to \$303,000 is made available to ConFest Committee for financial year ending 30 June 2019.” **Proposed** Coral Larke **Supported by** Troy Reid & Melinda Hunt
7. "“Motion that an appropriation of up to \$15,000 is made available to Market Committee for financial year ending 30 June 2019.” **Proposed** Troy Reid and **Supported by** Robin Macpherson & Mark Rasmussen
8. That a fund of \$10,000 be set aside and available to members who are affected by legal processes funded by the Down To Earth Co-operative." **Proposed** David Cruise **Supported by** Denise Banville & Steven Poynton
9. "That a procedure is established to secure the use of, and the access to, the email data extracted from ConFest online ticket sales." **Moved** David Cruise **Supported by** Denise Banville & Steven Poynton

10. DTE has received a legal letter of advice regarding bullying that occurs within the cooperative. DTE is at risk of legal action to be taken against the cooperative. DTE's is required by law to provide a safe work environment for all its members and in particular within the online environment.

**Motion:** To approve a budget request of up to \$10000 to be allocated to the board for a cultural transformation program. To engage a third party to carry out refresher online or face-to-face training for all of its regular volunteers on equal opportunity, bullying, harassment and discrimination. This training will be offered incrementally throughout 2019. This will set expectations on appropriate behaviour in the workplace and better protect DTE against a claim. **Proposed:** Coral Larke **Supported by** Troy Reid & Malcolm Mathews